

Activity Risk Assessment Night Games

<u>MEASURES</u>	
Consequence	Likelihood
<p>Very High - Fatality/Multiple Hospitalisations</p> <ul style="list-style-type: none"> Multiple life-threatening injuries with the same cause which requires immediate treatment as in-patients in a hospital. <p>High - Extensive Injuries / Hospitalisation</p> <ul style="list-style-type: none"> Serious life-threatening injury which requires immediate treatment as an in-patient in a hospital. <p>Moderate - Medical Treatment</p> <ul style="list-style-type: none"> An injury which requires medical treatment. <p>Minor - First Aid Treatment</p> <ul style="list-style-type: none"> A non-life-threatening injury which can be adequately treated by a qualified First Aider. <p>Negligible - No Treatment</p> <ul style="list-style-type: none"> A non-life-threatening injury that does not require treatment. 	<p>Almost Certain Is expected to occur in most circumstances.</p> <p>Likely Will probably occur in most circumstances.</p> <p>Possible May occur at some time.</p> <p>Unlikely Could occur from time to time.</p> <p>Rare May occur in exceptional circumstances.</p>

<u>MATRIX</u>		Likelihood				
		Rare	Unlikely	Possible	Likely	Almost Certain
Consequence	Very High	High (12)	Very High (17)	Extreme (21)	Extreme (24)	Extreme (25)
	High	Moderate (10)	High (15)	Very High (19)	Extreme (22)	Extreme (23)
	Moderate	Moderate (6)	Moderate (9)	High (14)	Very High (18)	Very High (20)
	Minor	Minor (3)	Moderate (5)	Moderate (8)	High (13)	High (16)
	Negligible	Minor (1)	Minor (2)	Moderate (4)	Moderate (7)	Moderate (11)

<u>RISK RATING</u>	
21-25	Extreme
17-20	Very High
12-16	High
4-11	Moderate
1-3	Minor

<u>RISK CONTROLS</u>
<p>Elimination Removal of hazard.</p> <p>Substitution Replacing (wholly or partly) with something that is a lesser risk.</p> <p>Isolate Isolating the hazard from any person.</p> <p>Engineering Redesign the activity or equipment.</p> <p>Administrative Information, training, instructions, signage, etc.</p> <p>PPE/ PPC Personal Protective Equipment & Clothing.</p>

Definitions:

Hazard A situation or thing that has the potential to cause harm to a person or the equipment.

Risk The possibility that harm (death, injury) might occur when exposed to a hazard.

Risk Control Taking action to eliminate health and safety risks so far as is reasonably practicable, and if that is not possible, minimising the risks so far as is reasonably practicable. Eliminating a hazard will also eliminate any risks associated with that hazard.

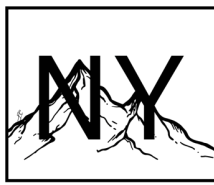
Consequence The effects of either the risk or hazard.

Likelihood The chance in which the risk or hazard are likely to happen.

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Staff/Leadership Team

<u>Hazard & Risk</u>	<u>Risk Rating</u>	<u>Risk Control</u>	<u>Amended Risk Rating</u>	<u>Activity leader: to answer each section below 'YES,' if able to fulfil SOPs Risk Assessment, to be acceptable to proceed with the activity.</u>
Child safety at events	19	<ul style="list-style-type: none"> • WWCC number provided and checked if staff are over 18yrs old. • AdSafe Training completed if staff are over 18yrs old. • Code of Conduct completed. • Staff are to remain vigilant. • Active supervision by staff. 	6	
Dangerous activities	19	<ul style="list-style-type: none"> • Activities that require qualified staff must have the correct ratio. • All 'near miss or incident' must be recorded on the relevant forms. • At least one leader to have emergency communication & GPS/ EPRIB capabilities. • At least one person to have the free mobile app on their phone called "Emergency Plus". 	9	
COVID-19	19	<ul style="list-style-type: none"> • All activities are to adhere to government legislation. • Have a COVID safe plan if applicable. • Have a Participant Registration if applicable. 	5	
Activity	21	<ul style="list-style-type: none"> • All required information to be filled in on page 8 & 9. 	12	



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Environmental

<u>Hazard & Risk</u>	<u>Risk Rating</u>	<u>Risk Control</u>	<u>Amended Risk Rating</u>	<u>Continue: can activity leader answer 'YES'?</u>
Fauna & flora	10	<ul style="list-style-type: none"> • Don't intentionally engage with fauna, e.g. snakes etc. • Don't intentionally damage flora. 	5	
Weather <ul style="list-style-type: none"> • Heat • Cold • Wind • Rain Adverse weather can cause injury or ill health, e.g. hypothermia & hyperthermia	19	<ul style="list-style-type: none"> • Check before activity the weather forecast on BOM. • Minimum clothing: shorts and t-shirt with hiking shoes that have good grip. • Wear clothes to match the weather conditions. • Unexpected adverse weather will stop the activity. • Everyone to drink water as needed. 	5	
Bites and stings <ul style="list-style-type: none"> • Adverse reactions causing ill health or death. 	21	<ul style="list-style-type: none"> • Be vigilant for ants, spiders & snakes throughout the activity area. • Be vigilant for parasites (ticks, leeches) with participants checking themselves after activity. • Warn participants to stay clear of any stinging bushes & trees. • If any of the above are found, adjust the activity to minimise contact. • Check participants medical form for any history for adverse reactions and cater for participant needs. • Have First Aid Kit on the activity includes compression bandage. • Use insect repellent if needed. 	15	
Slips, trips <ul style="list-style-type: none"> • Injury 	14	<ul style="list-style-type: none"> • Walking only if no lights are in the activity area due to trip hazards including slippery surfaces. 	5	

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<ul style="list-style-type: none"> Sprains, strains, broken bones, cuts 		<ul style="list-style-type: none"> Wear hiking boots/shoes with good grip. Check area for hazards such as wombat holes, etc. 		
Falling branches <ul style="list-style-type: none"> Crush death Crush injury 	22	<ul style="list-style-type: none"> Participants to stay within designated area, well clear from dead branches & trees. 	5	
Burns <ul style="list-style-type: none"> Death Injury 	19	<ul style="list-style-type: none"> Game areas are to stay clear of any campfires. When leaving the activity site leader/s are to ensure the fire is totally out. 	5	

Human

Responsibility of Activity Leader(s)	<u>Continue:</u> can activity leader answer 'YES'?
<ul style="list-style-type: none"> Individual tasks may be delegated but the responsibility remains with the activity leader. Ensure in case of a medical emergency that the nearest hospital is known by the leader/s. Any night activity must stay within the SOPs and Risk Assessment guidelines. Ensure that the group has a qualified First Aider and has a suitable First Aid Kit that has been checked prior to the games starting. 	

<u>Hazard & Risk</u>	<u>Risk Rating</u>	<u>Risk Control</u>	<u>Amended Risk Rating</u>	<u>Continue:</u> can activity leader answer 'YES'?
Participants abilities <ul style="list-style-type: none"> Fitness Skill Injury caused by over physical exertion. Injury caused by lack of experience.	9	<ul style="list-style-type: none"> Activity pre-brief of the hazards which is to give clear explanation of participants expectations. Participants have the right to withdraw from activity, ideally at the time of the pre-brief. 	2	

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<p>Participants behaviour</p> <ul style="list-style-type: none"> • Not following instructions • Showing off • Being silly • Not listening • Endangering self or others 	22	<ul style="list-style-type: none"> • Activity pre-brief of the hazards/dangers. • Clear explanation of expectations of all participants. • Use the Clubs Discipline Policy to address a negative behaviour. 	2	
<p>Entanglement with jewellery</p> <ul style="list-style-type: none"> • Injury 	14	<ul style="list-style-type: none"> • All jewellery is to be removed before activity or made safe to stop the vegetation ensnaring the participant. 	5	
<p>Bullying</p> <ul style="list-style-type: none"> • Emotional trauma 	21	<ul style="list-style-type: none"> • Take any complaints seriously and take immediate action to safeguard the victim. • Stop the activity and staff/leaders to separate the accused bully/ies for counselling. • Use the Clubs Bullying Policy to address an issue. 	5	
<p>Intentional self harm</p> <ul style="list-style-type: none"> • Injury 	15	<ul style="list-style-type: none"> • Instructors/guides to remain vigilant to negative mood shift and body language. • Separate the person endangering themselves with personnel from the activity to reduce tension/anxiety within a safe environment. • Check on all people within the activity for their mental wellbeing. • Be aware of equipment which can intentionally become dangerous. 	9	

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Equipment

<u>Hazard & Risk</u>	<u>Risk Rating</u>	<u>Risk Control</u>	<u>Amended Risk Rating</u>	<u>Continue: can activity leader answer 'YES'?</u>
Damaged equipment <ul style="list-style-type: none"> Injury 	19	<ul style="list-style-type: none"> All activity equipment to be checked beforehand and damaged/worn gear to be replaced and reported. 	10	
Inefficient communication, equipment, or failure <ul style="list-style-type: none"> Death Increase injury 	19	<ul style="list-style-type: none"> Ensure that each group has the appropriate emergency communication equipment for the activity (may include mobile phone, satellite mobile phone or UHF radio). 	10	

Extra option: Activity leader take full responsibility for amending SOP Risk Assessment

<u>Hazard & Risk</u>	<u>Risk Rating</u>	<u>Risk Control</u>	<u>Amended Risk Rating</u>	<u>Acceptable To Proceed</u>



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To be filled in by activity leader; copy be given to 'external contact person'.

Group Name: _____ **Nearest Emergency Ward:** _____

Activity date/s: _____ **Helicopter Landing Area:** _____

Date when church approved the activity: _____ **Emergency Exit Point/s:** _____

Number of Participants: _____ **External Contact:** _____

Pathfinder: _____ **Phone No:** _____

Adults: _____

Activity leader/s: _____

Phone No: _____

Activity Location: _____ **Topographic Map/s Name:** _____

Activity leader/s print name and sign with date.

<u>Version 1.0 Completed By</u>				<u>Version 1.2 Completed By</u>			
Name:	Unknown	Signature:		Name:	Kev Price	Signature:	<i>KR</i>
Date:	19/06/2019	Position:		Date:	02/07/2024	Position:	Youth Administrator
<u>Version 1.1 Completed By</u>							
Name	Steven Bilson	Signature:	<i>SB</i>				
Date:	14/06/222	Activity Revised					
Activity Leader/s:							
Signature:		Date:					
Name:				Name:			